



SAINT VINCENT'S
CASTLEKNOCK COLLEGE

Supervised Evening Study Charter 2022 – 2023

Please respect each other and the supervisor at all times

1. No student allowed attend study until paid in full. Study must be paid for in the school week preceding the start of each new half-year (September and January).
2. Be punctual, adhere to school uniform policy and use assigned desk only.
3. No communication with other students.
4. No food or drinks except water.
5. To minimise disruption, students must come to study with all books and materials needed for the duration of the study period. Students are advised to go to the toilet before study begins. There is a 15-minute break.
6. No use of electronic devices including mobile phones unless with prior permission from the supervisor. Electronic devices are to be used for educational purposes only. All devices must be on silent and notifications off. Phones that are in use must be left on desk in view of the supervisor.
7. All absences should be notified by a parent or guardian to info@castleknockcollege.ie indicating *Subject as Evening Study*
8. A behaviour event will be recorded on VShare if a student leaves or does not attend study without informing the supervisor or emailing an absence note. The student will be out of study for a week for every 3 such events entered.
9. Students have no permission to leave the College Campus or study elsewhere in the College during Evening Study.
10. Always cooperate with the Study Supervisor in a courteous manner.
11. It is imperative that students understand that any rule broken may lead to temporary or permanent expulsion from study without refund (this will be at the discretion of the headmaster/deputy principals).
12. The College Code of Behaviour applies at all times.